

## Policy

# Summer Lessons

### How summer lessons work

- Most students and instructors are not consistently available every week throughout the summer, so summer scheduling and billing are handled differently than during the school year.
- We work with families to determine their summer availability, scheduling weekly lessons at a consistent time but then blocking out any weeks when the student or instructor will be unavailable.
- **Billing is at our PER-LESSON RATE rather than the school-year monthly rate. We schedule a certain number of lessons** based on availability, calculate the total cost of tuition for those lessons, and then **divide tuition equally over the months when your lessons will occur**.
- Example: if you schedule two lessons in July and three in August, we will average out the total cost of five lessons over July & August.

### Per-lesson tuition is as follows:

- 30-min lesson: \$50
- 45-min lesson: \$60
- 60-min lesson: \$70

### Scheduling

- Scheduling of summer lessons begins in late April. The 2024 summer session runs from **June 17 through August 23**.
- Summer lessons are scheduled **after 3:30pm** Monday-Thursday. Our facility is not available during the day due to summer camps.
- If your instructor is not available over the summer, we can match you with another instructor.

### Registration fee

- The annual registration fee for school-year programming (\$50) is NOT DUE for summer lessons.

### Scholarships

- Need-based scholarships may be available; please inquire.

### Absences & scheduling conflicts

- We will make up / reschedule up to TWO student absences. If a student misses more than two lessons, they will be forfeited and tuition will still be due.
- We will make up ALL instructor absences.
- Families, instructors, and the Registrar will work together to reschedule missed lessons. Advance notice is appreciated whenever possible; please contact your instructor directly and cc the Registrar.

### Billing, Payment, & Late Fees

- Tuition will post to your account in the Family Portal on the first of each month (June-August).
- If you have selected automatic billing, your card will be charged on the date you have selected (1st or 15th). If you are not on automatic billing, please log in and pay manually each month.
- All payments are made online through the Family Portal. No cash or check payments, please.
- Accounts with outstanding balances of over 15 working days will be charged a LATE PAYMENT FEE of \$25. An additional \$50 will be charged for each additional month of unpaid tuition.
- The Maine Academy of Modern Music reserves the right to stop a student's instructional activities at any time if there is an unpaid account balance of more than 15 working days. Jurisdiction for the collection of delinquent funds will be in Cumberland County, Maine. MAMM is entitled to recover all costs and fees incurred in the collection of judgment plus 1.5% per month fee for all late payments.

## **Cancellation & Withdrawal**

- Notice of cancellation or withdrawal is required in writing 30 days in advance.
- Example: If you notify us on July 15 that you will not attend your August lessons, tuition is still due through August 15.
- Paid, unused tuition can be applied as credit to other MAMM programming for anyone in your household anytime between the date of cancellation and 12/31/24.

UPDATED:

Apr 2, 2024